

CMI LEVEL 5 NVQ DIPLOMA IN MANAGEMENT AND LEADERSHIP

QUALIFICATION FACTSHEET

5D27V2

CMI Level 5 NVQ Diploma in Management and Leadership

601/3780/0

QUALIFICATION PURPOSE

The qualification is developed in consultation with employers and other key stakeholders. It is designed for middle managers and has been designed to support the development of their ability to lead and manage individuals and teams. The qualification develops important skills, including developing strategic plans and managing strategic change.

KEY DATES

These qualifications are regulated from 1st September 2014. The review date for this qualification is 31st August 2018.

RULES OF COMBINATION

CMI Level 5 NVQ Diploma in Management and Leadership (5D27V2)

To achieve a CMI Level 5 NVQ Diploma in Management and Leadership, learners must complete a **minimum of 53 credits**, which is equivalent to **530 TQT hours** of which there are **237 GLH**.

- **220 TUT hours (22 credits)** from **GROUP A MANDATORY UNITS**
- a **minimum of 230 TUT hours (23 credits)** from **GROUP B OPTIONAL UNITS**
- a **maximum of 80 TUT hours (8 credits)** from **GROUP C OPTIONAL UNITS**

A **minimum of 300 TUT hours (30 credits)** must be achieved through the completion of units at Level 5 or above.

UNIT NUMBER	UNIT NAME	CREDITS	GLH	TUT
MANDATORY GROUP A				
M&L 45	Contribute to the development of a strategic plan	5	31	50
M&L 49	Design business processes	5	23	50

M&L 50	Manage strategic change	7	25	70
M&L 26	Provide leadership and management	5	28	50

OPTIONAL GROUP B

M&L 46	Establish business risk management processes	5	29	50
M&L 47	Promote equality of opportunity, diversity and inclusion	5	26	50
M&L 51	Develop and manage collaborative relationships with other organisations	5	28	50
M&L 52	Optimise the use of technology	6	29	60
M&L 53	Manage product and/or service development	5	23	50
M&L 54	Manage strategic marketing activities	7	28	70
M&L 25	Develop and maintain professional networks	3	15	30
M&L 27	Develop and implement an operational plan	5	24	50
M&L 28	Encourage learning and development	3	16	30
M&L 31	Discipline and grievance management	3	26	30
M&L 32	Develop working relationships with stakeholders	4	20	40
M&L 33	Manage a tendering process	4	21	40
M&L 34	Manage physical resources	4	26	40
M&L 35	Manage the impact of work activities on the environment	4	30	40
M&L 36	Prepare for and support quality audits	3	17	30
M&L 37	Conduct quality audits	3	21	30
M&L 38	Manage a budget	4	26	40
M&L 40	Manage a project	7	38	70
M&L 41	Manage business risk	6	27	60
M&L 42	Manage knowledge in an organisation	5	34	50
M&L 43	Recruitment, selection and induction practice	6	33	60
M&L 44	Manage redundancy and redeployment	6	39	60

M&L 64	Lead the development of a knowledge management strategy	7	33	70
M&L 65	Lead the development of a quality strategy	4	20	40
M&L 66	Lead the development of a continuous improvement strategy	5	28	50

OPTIONAL GROUP C

M&LEB1	Manage Health and Safety in own area of responsibility	5	15	50
B&A 64	Contribute to the design and development of an information system	5	23	50
B&A 65	Manage information systems	6	30	60
B&A 69	Manage events	6	49	60
CS 34	Manage customer service operations	7	23	70
CS 36	Review the quality of customer service	4	20	40
SAL4-3	Developing sales proposals	5	30	50
SAL4-1	Prioritising information for sales planning	3	20	30

FURTHER INFORMATION

For further information on the CMI Level 5 NVQ Diploma in Management and Leadership, please see the Qualification Syllabus.